

DA Deaf Aspirations

We aspire to achieve through education, training, technology, creative activities, sport, entrepreneurship and business skills.

Deaf Aspirations aims to assist, advance in life and enable deaf children, young people and adults achieve through education, training, technology, creative activities, employment, entrepreneurship and business skills. We want to advance the education and understanding of the public in the needs and aspirations of deaf, hard of hearing and deafened people in the UK and worldwide as well as furthering such other social enterprise purposes for the public benefit.

Job Description: Executive Director

This document summarises the purpose of the job and its key tasks. It may be varied from time to time at the discretion of the Board of Directors in consultation with the post holder.

Job Title:	Executive Director (initially voluntary, later Consultancy)
Accountable to:	Board of Directors
Supported by:	Ken Carter (Company Secretary of Deaf Aspirations)
Hours of work:	7 or 14 hours per week (to be agreed)
Based at:	At home and at Deaf Aspirations' office at the University of Reading
Salary:	Voluntary in first instance

Principal Aims:

- To develop a business plan for Deaf Aspirations that will serve as a focus for fund raising activities;
- To raise sufficient funds to allow the establishment of the infrastructure of the organisation and enable Deaf Aspirations's initial projects to get off the ground;
- To raise the awareness of Deaf Aspirations as a company limited by guarantee/non-profit locally, regionally, nationally and internationally



Duties:

- To work with the Board of Directors and its advisers in developing and maintaining Deaf Aspirations business and financial plans and strategies;
- Prepare and submit fund raising proposals and applications to statutory and corporate bodies, foundation trusts and individuals;
- Promote, market and enhance the brand of Deaf Aspirations, in line with its aims and objectives, using both traditional print materials and “new media”, delivering seminars, lectures and speaking at public events;
- To promote and develop the Deaf Aspirations website (www.deafaspirations.org) and link it to other websites;
- To support the initiation of projects which are of direct benefit to deaf people as well as to the ICT industry / trainers / teachers / parents / researchers etc.;
- To work with the Board of Directors in appointing other Directors /Advisers representing Deafness so as to develop a network of supporters and benefactors;
- To foster income generating partnerships with other charitable bodies, government agencies, sponsors, commercial partners and the ICT industry;
- To promote and develop the Deaf Aspirations / AVERIL (Academy for Virtual Education Research & Inclusive Learning) Centre at the University of Reading;

We are looking for a person who has a proven track record in senior management in either business, public service or charity work and who wishes to use their skills in advancing the work of a charity/ educational enterprise concerned with enabling deaf people of all ages to aspire and achieve in life. If you are interested in being considered for this new and exciting post or wish to discuss it further, please get in touch with:

Ken Carter

Company Secretary of Deaf Aspirations

Work Telephone Number: 01189 313 240

Home Telephone: 01491 576281

Email: ken@deafax.org

Honorary Joint Presidents: Diane Kenyon & Andrew Kenyon

Honorary Vice President: Hamish Rosie

Honorary Ambassador: Alan Murray, MBE

Directors: Rubbena Aurangzeb-Tariq (Co-Chair), Graham Hocking (Co-Chair), Ken Carter (Company Secretary/Treasurer)

Advisers: Professor Andrew Godley, Gavin Williams, Jonathan Tilbury, Philip Boyle

Tel: 0118 931 3240 **Email:** ken.carter25@gmail.com **Website:** www.deafaspirations.org

Registered & Operational Address: Room G15, Building LO 11, Institute of Education, University of Reading, London Road, Reading, Berkshire, UK RG1 5AQ;

Deaf Aspirations is a Company Limited by Guarantee. Registered Company No. 08039828